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GOVERNOR



Georgia Student Finance Commission  
Georgia Student Finance Authority  
Georgia Higher Education Assistance Corporation  
**GCollege411**

Tricia P. Chastain  
PRESIDENT

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Subject: Move On When Ready (MOWR) Updates for Eligible Postsecondary Institutions

Dear Colleague:

The first year of the Move On When Ready Program (MOWR) has been widely popular with Georgia high school students. As you know MOWR provides tuition, mandatory fees and course books for eligible students who are enrolled in postsecondary courses and earning credit towards either high school graduation or home study completion requirements.

The program is embarking on the first summer term of dual enrollment. Eligible high school students who meet admissions requirements may participate in MOWR during summer term at eligible Postsecondary institutions.

Program Regulations for the 2016-2017 academic year (FY 2017) will be released in May 2016 upon GSFC Board of Commissioners' approval. The Regulations are announced through a Dear Colleague Letter each year and hosted on [GCollege411.org](http://GCollege411.org) and [GSFC.org](http://GSFC.org).

#### **MOWR Approved Course Directory**

The MOWR Approved Course Directory located on [GCollege411.org](http://GCollege411.org) has been updated. The course listing has been updated to eliminate the use of generic course listings. Effective Summer term 2016, college courses that do not have a clear match with a GaDOE high school course will have a course name and number that identifies it as a dual enrollment course. Additionally, a search option is available. Please see the Course Directory located on [GCollege411.org](http://GCollege411.org). Postsecondary Institutions will continue to submit courses for MOWR through the GAttracs system.

#### **STARS and SURFER (electronic systems)**

As a result of input from high schools and postsecondary institutions during summer and fall workshops, some enhancements have been made to STARS and SURFER. Enhancements include more search options and the option for email notifications regarding application processing. A list of the participating schools and institutions is provided in each system. Additionally, an updated MOWR User Manual for STARS and SURFER is available in SURFER under the User Guides section.

#### **Participation Agreement**

Participating in the MOWR program has been incorporated into the GSFC Institutional Participation Agreement that is completed by eligible postsecondary institutions every four years. The updated Institutional Participation Agreement will be distributed later this month and will cover FY 2017 – 2020. A separate MOWR Participation Agreement is not necessary.

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Participating public and private high schools in Georgia will continue to sign a MOWR High School Program Participation Agreement; however, it will cover FY 2017 -2020. Participating home study programs in Georgia must continue to sign a MOWR Home Study Program Participation Agreement each year due to the Georgia Department of Education Declaration of Intent to home school is an annual process. Dear Colleague Letters are being sent to eligible high schools and current participating home study programs at this time as well.

Until the Institutional Participation Agreement (FY 2017-2020) is received the institution cannot process or approve MOWR applications for their students or applicants; therefore, please submit the agreement as soon as possible. You will be able to see a list of your pending student applications in SURFER but you will not be able to access any student MOWR Applications until the applicable Participation Agreement is submitted to GSFC.

Participation Agreements must be signed by an authorized individual from your school and sent to GSFC by email, fax or mail. Note: The agreement does not need to be notarized.

Email: [SAS@gsfc.org](mailto:SAS@gsfc.org)  
Fax: 770.724.9249  
Mail: GSFC, Student Aid Services  
2082 East Exchange Place Tucker, GA 30084

#### **MOWR Application**

- The MOWR application is available on [Gacollege411.org](http://Gacollege411.org). Please keep in mind:
  - Eligible public and private high school students must complete the MOWR **online application**.
  - Home study students and students with no SSN must complete the MOWR **paper application**.
- The application must be completed by the student/parent (Part I), the high school or home study program (Part II) and the postsecondary institution (Part III) and submitted to GSFC.
- The **application deadline** to submit to GSFC has been revised. Effective Spring Term 2016, the completed application must be submitted to GSFC by the last day of the term or the student's withdrawal date, whichever occurs first.
- High schools and postsecondary institutions may set an earlier deadline in order to approve students for dual enrollment and for MOWR funds.
- Applications received by GSFC after the deadline dates will not be funded.

Thank you for your participation in MOWR. If you have questions related to the MOWR Program, please email [SAS@gsfc.org](mailto:SAS@gsfc.org) or contact Pennie Strong, Vice President of Student Aid Services, at 770.724.9014 or [pennies@gsfc.org](mailto:pennies@gsfc.org).

Sincerely,



Tricia Chastain