

# GAfutures

Explore. Plan. Succeed.

*ADMIN GENERAL MANAGEMENT*

2015

# AGENDA

---

- Home Page Review
- Tab Review
- Admin Portals
  - (General Management)
  - (Explore Careers)

# GAFUTURES HOME PAGE



## GAfutures

Explore. Plan. Succeed.

Welcome to  
GAfutures  
Training School

### Welcome to GAfutures.org Training School

Your future is now in focus. Get started today down a path towards a higher education and more.

[Learn more](#)



#### Welcome to GAfutures.org Training School

Your future is now in focus. Get started...



#### BRIDGE / CCRPI

Advisement and performance products for ...



#### HOPE Programs

HOPE is Georgia's unique scholarship and...



#### Go Back. Move Ahead.

Returning to school to finish your degree...

# GAFUTURES HOME PAGE

## GETTING STARTED



### Elementary School

1. Elementary School Students & CCRPI
2. Who Am I?
3. Where am I going?
4. How do I get there?



## NEWS YOU CAN USE

### What's Hot

### What's Now

[Move On When Ready](#)

[Your HOPE GPA](#)

[GSFC Program Regulations](#)

[2015-2016 Award Chart](#)

[Student Access Loan](#)

[FAFSA Completion Data](#)

[GSFAPPS](#)

## Reporting Center



### BRIDGE

Reporting for Middle- and High-School educators and counselors.



### STARS

Tracking for eligible high school educators and counselors.



### SURFER

Electronic reporting for eligible postsecondary institutions.

## Move On When Ready



### Move On When Ready

Move On When Ready (MOWR) Program is a dual credit enrollment program for eligible high school and home study students who wish to earn postsecondary level

coursework for credit toward both high school and college credit requirements.

- Broader course offering
- No residency requirement
- Summer semester enrollment
- Standard tuition covered

[Learn more](#)

## EMBARK Georgia



Resources for students who have experienced foster care or homelessness.

[Learn more](#)

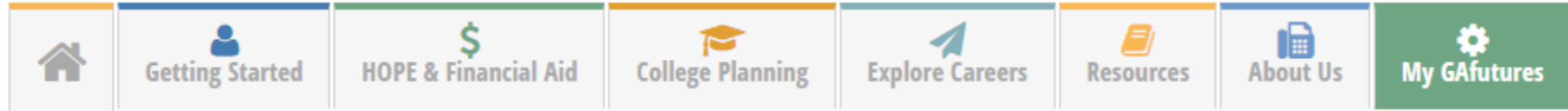
## GATRACS



## LifeSense



# GAFUTURES TAB REVIEW

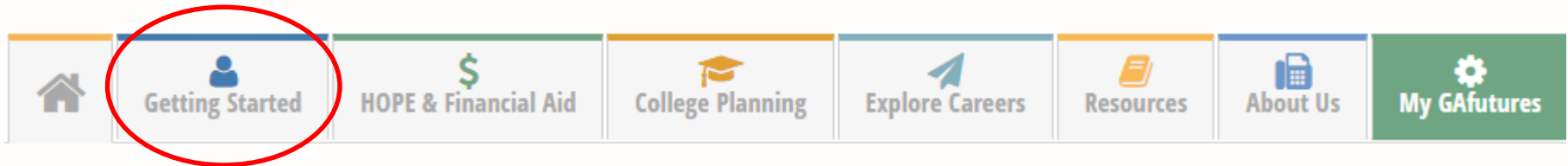


- Getting Started
- HOPE & Financial Aid
- College Planning
- Explore Careers
- Resources
- About Us
- My GAfutures





# GETTING STARTED



- Elementary School Student
- Middle School Student
- High School Student
- College Student
- Parent
- Adult
- Military
- Reporting Center

## Elementary School Student



1. Elementary school students and CCRPI
2. Who am I?
3. Where am I going?
4. How did I get there?

## Middle School Student



1. Middle school students and BRIDGE
2. Discover a career path that's right for you
3. Start saving for college
4. Explore careers

## High School Student



1. High school students and BRIDGE
2. Discover your career interests
3. How you can pay for college
4. Your HOPE Scholarship GPA Record
5. Learn about state scholarships, grants and loans
6. Find national scholarships
7. Tour colleges

## College Student



1. Learn about state scholarships, grants and loans
2. Find national scholarships
3. Match your interest to careers
4. Prepare for an interview

## Parent



1. Parent and BRIDGE
2. Start saving for college
3. How you can pay for college
4. How to view your child's GAfutures profile
5. Make a payment on your college loan

## Adult



1. Return to college with Go Back, Move Ahead
2. Learn about state scholarships, grants and loans
3. Prepare for an interview
4. Discover interesting programs and majors

## Military



1. Make an informed decision about college
2. Explore Georgia's financial aid programs
3. Research military careers
4. College options before you serve
5. Department of Veterans Affairs' Education
6. Discover what you can do with the skills you've acquired

## Reporting Center



BRIDGE

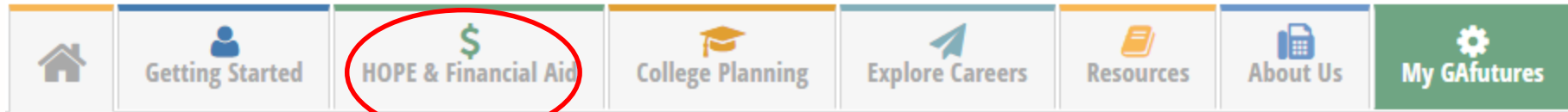


STARS



SURFER


# HOPE & FINANCIAL AID




 Financial Aid Basics   Georgia's HOPE and Zell Miller Scholarship and Grant   State Scholarships | Grants | Loans   State Program Regulations & Forms   Federal Student Loans

- Financial Aid Basics
- Hope and Zell Miller Scholarship and Grants
- Georgia's Scholarship, Grant and Loans
- State Programs & Forms
- Federal Student Loans


**HOPE & FINANCIAL AID**

**Financial Aid Basics**


Financial aid is money from federal, state and private institutions to pay educational fees. View some of the basics.

**Georgia's HOPE and Zell Miller Scholarship and Grant**


The HOPE Programs are Georgia's unique scholarship and grant programs that provide financial assistance at eligible postsecondary institutions in Georgia.

**Georgia's Scholarship, Grant and Loan Programs**

For scholarship, grant and loan programs provided by the State of Georgia, and administered by the Georgia Student Finance Commission, in addition to the Georgia's HOPE program.

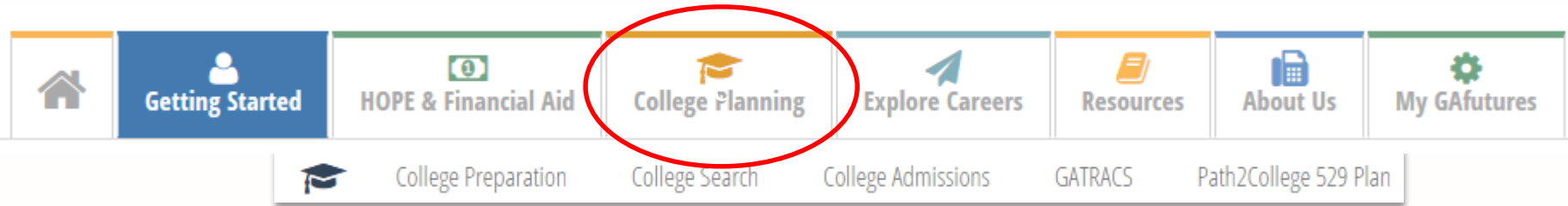
**State Program Regulations & Forms**

Find the regulations for all of Georgia's HOPE and other State Programs that you need here. Program specific forms are available for download from the Forms tab.

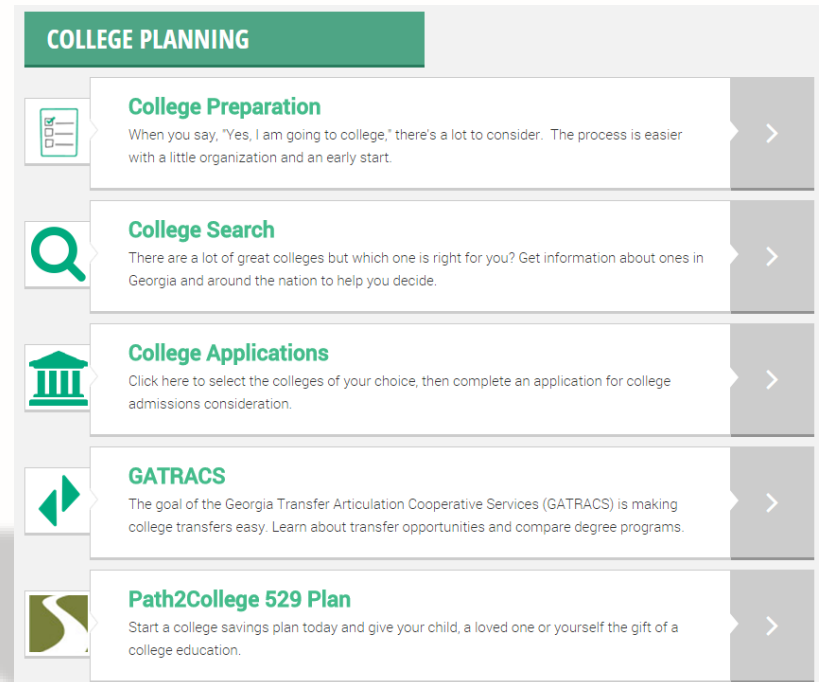
**Federal Student Loans**

Federal student loans are the advance of monies to you and/or your family to pay for your education. Loans must be repaid with interest.

# COLLEGE PLANNING

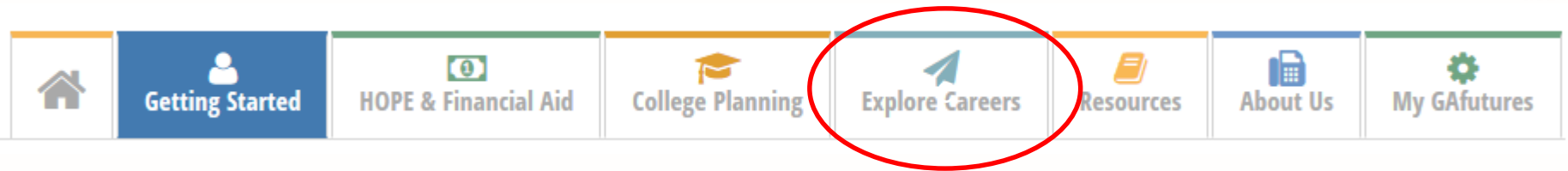


- College Preparation
- College Search
- College Applications
- GATRACS
- Path2College 529 Plan

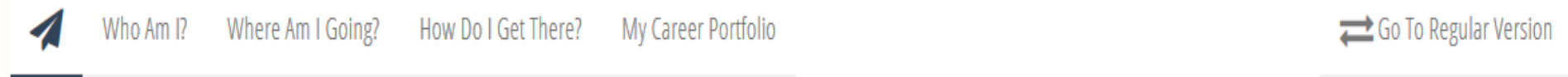




# EXPLORE CAREERS



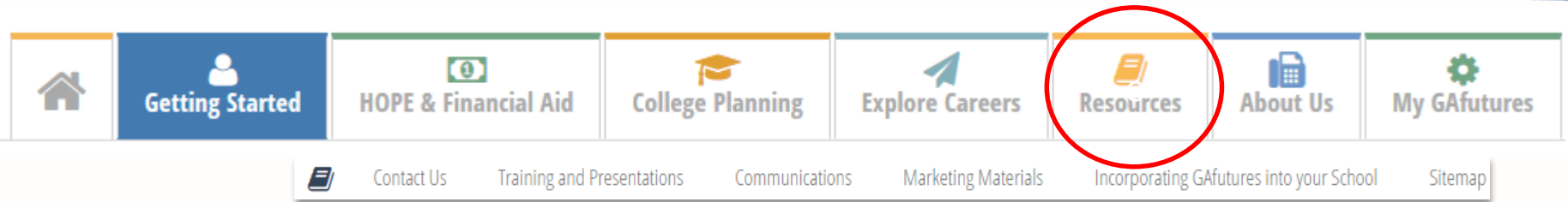
## Junior Version



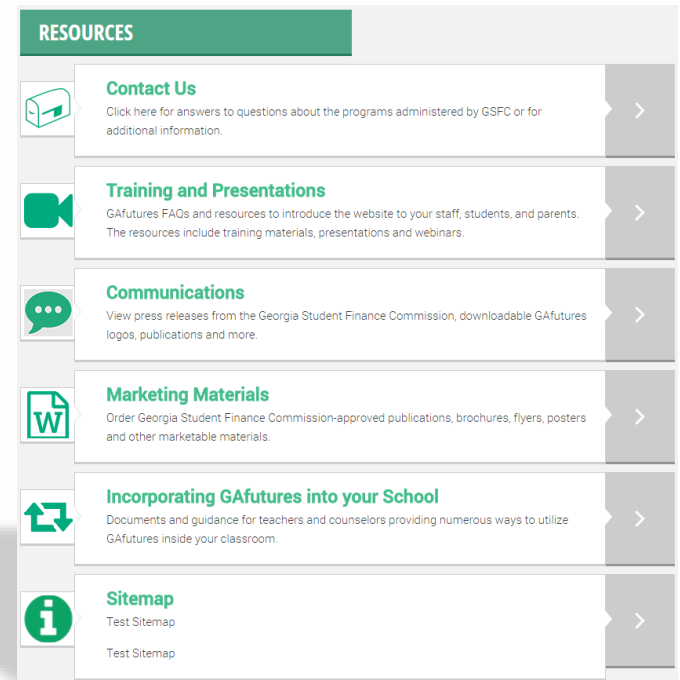
## Regular Version



# RESOURCES



- Contact Us
- Training and Presentations
- Communications
- Marketing Materials
- Incorporating GAFutures into your School
- Sitemap



# SIGN-IN TO ACCOUNT



Create an Account

Sign In

Help ?

- General Search
- Career Search



**GAfutures**  
Explore. Plan. Succeed.

Welcome to  
GAfutures  
Training School

## Welcome to GAfutures.org Training School

Your future is now in focus. Get started today down a path towards a higher education and more.

Learn more



### Welcome to GAfutures.org Training School

Your future is now in focus. Get started...



### BRIDGE / CCRPI

Advisement and performance products for ...



### HOPE Programs

HOPE is Georgia's unique scholarship and...



### Go Back. Move Ahead.

Returning to school to finish your degree...

# SIGN-IN

The screenshot shows the GAfutures website interface. At the top left is the GAfutures logo with the tagline 'Explore. Plan. Succeed.'. To the right are links for 'Create an Account', 'Sign In', and 'Help'. Further right are search options for 'General Search' and 'Career Search'. Below the header, there are buttons for 'Resources', 'About Us', and 'My GAfutures'. A central modal window titled 'Have an Account?' is open, featuring a 'Sign In' button and a 'Create Account' link. The modal contains a 'Sign In' section with 'Username' and 'Password' input fields, a green 'Sign In' button, and links for 'Forgot Username' and 'Forgot Password'. A red 'Cancel' button is at the bottom right of the modal. The background shows a 'Welcome to GAfutures.org Training School' message and sections for 'BRIDGE / CCRPI' and 'HOPE Programs'.

**GAfutures**  
Explore. Plan. Succeed.

Create an Account Sign In Help ?

General Search  
Career Search

Resources About Us My GAfutures

**Have an Account?**

Sign In Create Account

Sign In

Username

Password

Sign In

[Forgot Username](#)

[Forgot Password](#)

Cancel

**Welcome to GAfutures.org Training School**  
Your future is now in focus. Get started...

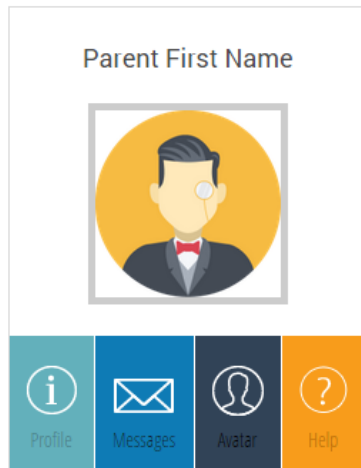
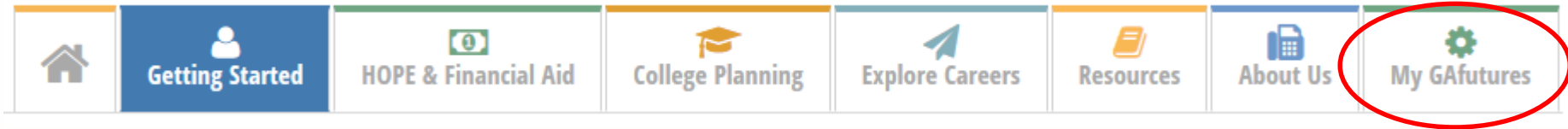
**BRIDGE / CCRPI**  
Advisement and performance products for ...

**HOPE Programs**  
HOPE is Georgia's unique scholarship and...

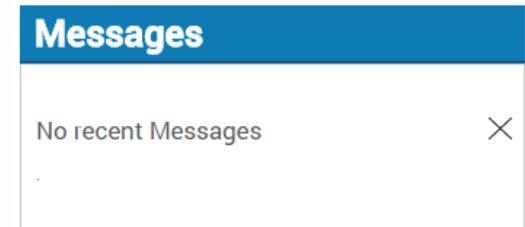
**Go Back. Move Ahead.**  
Returning to school to finish your degree...

**GO BACK. MOVE AHEAD.**

# MY GAFUTURES



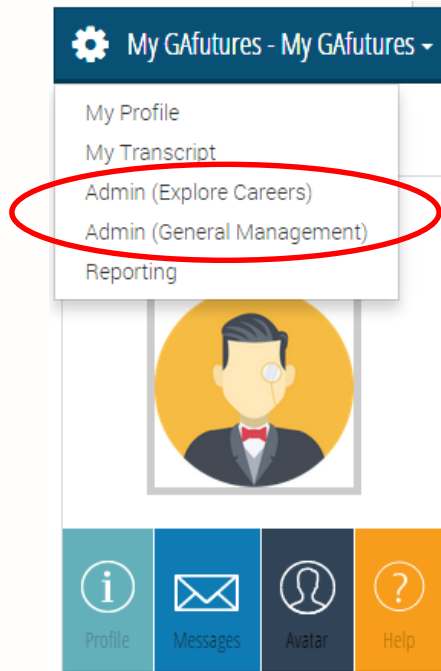
- Profile
- Messages
- Avatar
- Help
- Transcript



## Video Highlights



# MYGAFUTURES ADMIN PORTALS



**ADMIN (EXPLORE CAREERS)**



**ADMIN (GENERAL MANAGEMENT)**



# ADMIN PORTALS

The screenshot displays the top navigation bar of the Admin Portals interface. The bar contains eight items: a home icon, 'Getting Started', 'HOPE & Financial Aid', 'College Planning', 'Explore Careers', 'Resources', 'About Us', and 'My GAfutures'. The 'My GAfutures' item is highlighted, and its dropdown menu is open. The dropdown menu lists: 'My Profile', 'My Transcript', 'Admin (Explore Careers)', 'Admin (General Management)', and 'Reporting'. A red arrow points from the 'Admin (General Management)' option to the text 'GENERAL MANAGEMENT' on the right. Another red arrow points from the 'Admin (Explore Careers)' option to the text 'EXPLORE CAREERS' on the right. Below the dropdown menu is a user profile card with a circular avatar of a man in a suit. At the bottom of the profile card are four icons: 'Profile' (info icon), 'Messages' (envelope icon), 'Avatar' (person icon), and 'Help' (question mark icon).

My GAfutures - My GAfutures -

- My Profile
- My Transcript
- Admin (Explore Careers)
- Admin (General Management)
- Reporting

Profile Messages Avatar Help

➤ EXPLORE CAREERS

➤ GENERAL MANAGEMENT

# MYGAFUTURES OVERVIEW PAGE

**GAfutures**  
Explore. Plan. Succeed.

Welcome HSAdminThreeFname HSAdmin  
Westlake High School

Sign Out

Help ?

General Search  
Career Search



Getting Started



HOPE & Financial Aid



College Planning



Explore Careers



Resources



About Us



My GAfutures



My GAfutures - My GAfutures -

My Profile

My Transcript

Admin (Explore Careers)

Admin (General Management)

Reporting



Profile



Messages



Avatar



Help

## Messages

No recent Messages

## Video Highlights



# ADMIN GENERAL MANAGEMENT

**GAfutures**

Explore. Plan. Succeed.

Help

Your Name

Sign Out

General Search

Career Search



## ADMIN GENERAL MANAGEMENT DASHBOARD



Getting Started



HOPE & Financial Aid



College Planning



Explore Careers



Resources



About Us



My GAfutures



My GAfutures - Admin (General Management) -

### Admin (General Management)

SURFER/STARS

Create Account

Edit Account

Username/Password Recovery

Administrative Rights

Batch Accounts

Admin Review

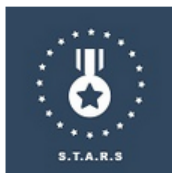
Merge Accounts

Groups

Send Messages

Promote

Reports



**S.T.A.R.S.**

Scholar Tracking and Reporting System  
(STARS) for high schools.

# ADMIN GENERAL MANAGEMENT

**GAfutures**

Explore. Plan. Succeed.

Help

Your Name

Sign Out

General Search

Career Search



CREATE AN ACCOUNT



Getting Started



HOPE & Financial Aid



College Planning



Explore Careers



Resources



About Us



My GAfutures



My GAfutures - Admin (General Management) -

**Admin (General Management)**

SURFER/STARS

Create Account

Edit Account

Username/Password Recovery

Administrative Rights

Batch Accounts

Admin Review

Merge Accounts

Groups

Send Messages

Promote

Reports

Please complete all fields below to create a new account in the system. Fields marked with \* are required.

Username \*

First Name \*

Last Name \*

Email \*

Account Type \*

Select

- Select
- Elementary School
- Middle School
- High School
- Post-secondary School
- Other

1

Create User

Clear

# ADMIN GENERAL MANAGEMENT

**GAfutures**

Explore. Plan. Succeed.

Help

Your Name

Sign Out

General Search

Career Search



CREATE AN ACCOUNT



Getting Started



HOPE & Financial Aid



College Planning



Explore Careers



Resources



About Us



My GAfutures



My GAfutures - Admin (General Management) -

Admin (General Management)

Username \*

samplestudent

First Name \*

sample

Last Name \*

student

Email \*

drewj@gsfc.org

Account Type \*

Elementary School

2

Create User

Clear

The page at https://www.gafutures.org says:

Are you sure you want to create a new user?

3

OK

Cancel

The page at https://www.gafutures.org says:

Profile created successfully and the User's information sent to drewj@gsfc.org

4

OK

# ADMIN GENERAL MANAGEMENT

**GAfutures**

Explore. Plan. Succeed.

Help

Your Name

Sign Out

General Search

Career Search



CREATE AN ACCOUNT



Getting Started



HOPE & Financial Aid



College Planning



Explore Careers



Resources



About Us



My GAfutures

My GAfutures - Admin (General Management) -

Admin (General Management)

**Welcome sample student!**

**A GAfutures account has been created for you. You will soon receive separate mails from us with your username and temporary password.**

Please do not reply to this email. Thank you.

**Here is your temporary password.**

Your temporary password is Gx\*#pwnp

This password is only valid once. If you request another password reset, this one will be invalid. After sign in you will be prompted to change this password.

Please do not reply to this email. Thank you.

**Here is your username.**

Your username is samplestudent

Please do not reply to this email. Thank you.



# ADMIN GENERAL MANAGEMENT

GAfutures

Explore. Plan. Succeed.

Help

Your Name

Sign Out

General Search

Career Search



## BATCHING ACCOUNTS



Getting Started



HOPE & Financial Aid



College Planning



Explore Careers



Resources



About Us



My GAfutures



My GAfutures - Admin (General Management) -

Admin (General Management)

SURFER/STARS

Create Account

Edit Account

Username/Password Recovery

Administrative Rights

Batch Accounts

Admin Review

Merge Accounts

Groups

Send Messages

Promote

Reports

Begin by downloading a copy of the required Microsoft® Excel spreadsheet [here](#) and save it. Next:

1. Please refer to our guidelines [here](#) before populating your spreadsheet.
2. After completing and saving your spreadsheet, use the 'Choose File' button below to upload your completed form.
3. Click 'Upload and Save'.
4. **Important!** Before leaving this page, please choose to 'Print' or 'Export' both your successful and unsuccessful records. The unsuccessful records indicate which accounts failed.

Choose File

No file chosen

Upload and Save

### INSTRUCTIONS FOR CREATING BATCH ACCOUNTS

Username must be between 6 to 49 characters and cannot contain (';`--)  
All the fields in the "CreateBatchAccounts" files are required.

# ADMIN GENERAL MANAGEMENT

**GAfutures**

Explore. Plan. Succeed.

Help

Your Name

Sign Out

General Search

Career Search



## BATCHING ACCOUNTS

The image shows a composite of the GAfutures Admin (General Management) interface and an Excel spreadsheet. The interface includes a navigation bar with icons for Home, Getting Started, HOPE & Financial Aid, College Planning, Explore Careers, Resources, About Us, and My GAfutures. A sidebar on the left contains a gear icon and the text "My GAfutures - Admin (General Management) - Admin (General Management)". Below this, there are buttons for "SURFER/STARS", "Create Account", "Edit Account", "Batch Accounts", "Admin Review", "Merge Accounts", and "Groups". A file upload section includes a "Choose File" button, the text "No file chosen", and an "Upload and Save" button. The Excel spreadsheet, titled "CreateBatchAccounts (2) - Excel", is overlaid on the interface. It has a standard ribbon with tabs for FILE, HOME, INSERT, PAGE LAYOUT, FORMULAS, DATA, REVIEW, and VIEW. The spreadsheet has columns labeled A through H and rows numbered 1 through 21. The first row (row 1) contains headers: "Username" in column A, "First Name" in column B, "Last Name" in column C, and "Email" in column D. The rest of the spreadsheet is empty.

1	Username	First Name	Last Name	Email					
2									
3									
4									
5									
6									
7									
8									
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									
19									
20									
21									

# ADMIN GENERAL MANAGEMENT

**GAfutures**

Explore. Plan. Succeed.

Help

Your Name

Sign Out

General Search

Career Search



EDIT AN ACCOUNT



Getting Started



HOPE & Financial Aid



College Planning



Explore Careers



Resources



About Us



My GAfutures



My GAfutures - Admin (General Management) -

Admin (General Management)

SURFER/STARS

Create Account

Edit Account

Username/Password Recovery

Administrative Rights

Batch Accounts

Admin Review

Merge Accounts

Groups

Send Messages

Promote

Reports

Please complete all fields below to edit a user account. Fields marked with \* are required.

Search By \*

Username

Username

Email

Phone No

Last Name

Enter Username \*

Search

Username	First Name	Last Name	Email	Phone
<a href="#">parenttest</a>	parenttest	parenttest	drewgsfc@gmail.com	
<a href="#">drewtraining</a>	Drewtraining	Trainer	drewgsfc@gmail.com	

# ADMIN GENERAL MANAGEMENT

**GAfutures**

Explore. Plan. Succeed.

Help

Your Name

Sign Out

General Search

Career Search



EDIT AN ACCOUNT



Getting Started



HOPE & Financial Aid



College Planning



Explore Careers



Resources



About Us



My GAfutures

My GAfutures - Admin (General Management) -

Admin (General Management)

SURFER/STARS

Create Account

Edit Account

Username/Password Recovery

Administrative Rights

Batch Accounts

Admin Review

Merge Accounts

Groups

Send Messages

Promote

Reports

Username

thesteacher5

First Name \*

HSTeacherFiveFname

Middle Name

Last Name \*

HSTeacherFiveLname

Account Type \*

Select

☒ Active ☐ Hidden ☐ Deleted ☐ Locked ☐ Incomplete

Year of HS Graduation

2015

Primary Email \*

test@test.com

Secondary Email

Country

United States

State/Province

Georgia

Street

123 Main Street

City

Atlanta

ZIP/Postal code

30333

County

Phone

770-724-9000

Update Account

Hi drew test

Your profile information has been changed by an administrator.

To review your updated profile, please sign in to GAfutures.org and click on the 'Profile' button.

If you did not authorize an administrator to make this change, please contact us immediately at 800.505.GSFC. We are available Monday-Friday from 8am to 5pm Eastern time (except holidays).

Thank you for using GAfutures.

Please do not reply to this email. Thank you.

# ADMIN GENERAL MANAGEMENT

**GAfutures**

Explore. Plan. Succeed.

Help

Your Name

Sign Out

General Search

Career Search



USERNAME/PASSWORD RECOVERY



Getting Started



HOPE & Financial Aid



College Planning



Explore Careers



Resources



About Us



My GAfutures



My GAfutures - Admin (General Management) -

Admin (General Management)

SURFER/STARS

Create Account

Edit Account

Username/Password  
Recovery

Administrative Rights

Batch Accounts

Admin Review

Merge Accounts

Groups

Send Messages

Promote

Reports

Please complete all fields below to recover a username or password. Fields marked with \* are required.

Search By \*

Username

Username

Email

Phone No

Last Name

Enter Username \*

Search

Username	First Name	Last Name	Email	Phone	Action
parenttest	parenttest	parenttest	drewgsfc@gmail.com		<a href="#">Reset Password</a> <a href="#">Send Username</a>
drewtraining	Drewtraining	Trainer	drewgsfc@gmail.com		<a href="#">Reset Password</a> <a href="#">Send Username</a>

# ADMIN GENERAL MANAGEMENT

**GAfutures**

Explore. Plan. Succeed.

Help

Your Name

Sign Out

General Search

Career Search



USERNAME/PASSWORD RECOVERY



Getting Started



HOPE & Financial Aid



College Planning



Explore Careers



Resources



About Us



My GAfutures



My GAfutures - Admin (General Management) -

Admin

SURFER/S

Batch Acco

## Here is your temporary password.

Your temporary password is **c&KH4tsJ**

This password is only valid once. If you request another password reset, this one will be invalid. After sign in you will be prompted to change this password.

Please do not reply to this email. Thank you.

© All rights reserved 2015, Powered by GCIC & Georgia State

[Click to unsubscribe](#) from non-transactional emails from us.

Phone	Action
	<a href="#">Reset Password</a> <a href="#">Send Username</a>
	<a href="#">Reset Password</a> <a href="#">Send Username</a>



# ADMIN GENERAL MANAGEMENT

**GAfutures**

Explore. Plan. Succeed.

Help

Your Name

Sign Out

General Search

Career Search



## ADMINISTRATIVE RIGHTS



Getting Started



HOPE & Financial Aid



College Planning



Explore Careers



Resources



About Us



My GAfutures

My GAfutures - Admin (General Management) -

Admin (General Management)

SURFER/STARS

Create Account

Edit Account

Username/Password Recovery

Administrative Rights

Batch Accounts

Admin Review

Merge Accounts

Groups

Send Messages

Promote

Reports

Please complete all fields below to assign or remove administrative rights. Fields marked with \* are required.

Search By \*

Username

Enter Username \*

Search

Select User	User Name	First Name	Last Name	Email	Admin Type
<input type="checkbox"/>	<a href="#">theesadmin1</a>	ESAdminOneFname	ESAdminOneLname	test@test.com	Institution Administrator
<input type="checkbox"/>	<a href="#">thehsadmin1</a>	User	Reference	test@test.com	No rights for this user
<input type="checkbox"/>	<a href="#">thehsteacher5</a>	HSTeacherFiveFname	HSTeacherFiveLname	test@test.com	Institution User

# ADMIN GENERAL MANAGEMENT

**GAfutures**

Explore. Plan. Succeed.

Help

Your Name

Sign Out

General Search

Career Search

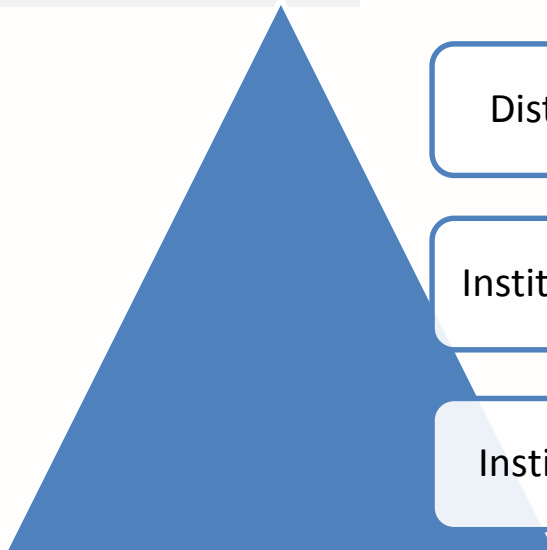


## LEVELS OF ADMIN ACCESS



My GAfutures - Admin (General Management) -

**Admin (General Management)**



District Admin

Gives access to staff in their district

Institution Admin

Gives access to staff in their school

Institution User

Only able to create student accounts

# ADMIN GENERAL MANAGEMENT

**GAfutures**

Explore. Plan. Succeed.

Help

Your Name

Sign Out

General Search

Career Search



ADMIN REVIEW



Getting Started



HOPE & Financial Aid



College Planning



Explore Careers



Resources



About Us



My GAfutures



My GAfutures - Admin (General Management) -

Admin (General Management)

SURFER/STARS

Create Account

Edit Account

Username/Password Recovery

Administrative Rights

Batch Accounts

Admin  
Review

Merge Accounts

Groups

Send Messages

Promote

Reports

Please make your selections from the options below. All areas shown are required.

Institution Type

Select Institution Type

Select Institution Type

Elementary School

Middle School

High School

School

Training High School(3157)

Click here: [Generate Report](#)

Training High School (Code: 3157)

Type	Username	First Name	Last Name	Email	Status
Institution Administrator	thehsadmin5	HSAdminFiveFname	HSAdminFiveLname	test@test.com	Active
	thehsadmin4	HSAdminFourFname	HSAdminFourLname	test@test.com	Active
	thehsadmin3	HSAdminThreeFname	HSAdminThreeLname	test@test.com	Active
Institution User	thesteacher5	HSTeacherFiveFname	HSTeacherFiveLname	test@test.com	Active
	thesteacher4	HSTeacherFourFname	HSTeacherFourLname	test@test.com	Active

# ADMIN GENERAL MANAGEMENT

**GAfutures**

Explore. Plan. Succeed.

Help

Your Name

Sign Out

General Search

Career Search



## MERGING OF ACCOUNTS



Getting Started



HOPE & Financial Aid



College Planning



Explore Careers



Resources



About Us



My GAfutures



My GAfutures - Admin (General Management) -

**Admin (General Management)**

SURFER/STARS

Create Account

Edit Account

Username/Password Recovery

Administrative Rights

Batch Accounts

Admin Review

Merge  
Accounts

Groups

Send Messages

Promote

Reports

Please complete all fields below. Fields marked with \* are required.  
Search for two accounts to merge.

Search By \*

Email  
Email  
Phone No  
School Name  
Last Name

Search

Username	First Name	Last Name	Email	Phone	Primary	Secondary
parenttest	parenttest	parenttest	drewgsfc@gmail.com		<input type="radio"/>	<input type="radio"/>
drewtraining	Drewtraining	Trainer	drewgsfc@gmail.com		<input type="radio"/>	<input type="radio"/>

Merge Accounts

# ADMIN GENERAL MANAGEMENT

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Help

Your Name

Sign Out

General Search

Career Search



## GROUPS



Getting Started



HOPE & Financial Aid



College Planning



Explore Careers



Resources



About Us



My GAfutures



My GAfutures - Admin (General Management) -

**Admin (General Management)**

SURFER/STARS

Create Account

Edit Account

Username/Password Recovery

Administrative Rights

Batch Accounts

Admin Review

Merge Accounts

**Groups**

Send Messages

Promote

Reports

Create Group

Update Group

Delete Group

Enter Group name:

Select School:

Please Select school name ▼

Enter Graduation year:

Select Start Character:

Select ▼

Select End Character:

Select ▼

Get Students

<input type="checkbox"/>	Last Name	First Name	Graduation Year
<input type="checkbox"/>	Bradford	Stacey	1983
<input type="checkbox"/>	HSStudentEightLname	HSStudentEightFname	2020
<input type="checkbox"/>	HSStudentFiveLname	HSStudentFiveFname	2022
<input type="checkbox"/>	HSStudentFourLname	HSStudentFourFname	2022
<input type="checkbox"/>	HSStudentOneLname	HSStudentOneFname	2019
<input type="checkbox"/>	HSStudentSevenLname	HSStudentSevenFname	2022
<input type="checkbox"/>	HSStudentSixLname	HSStudentSixFname	2022
<input type="checkbox"/>	HSStudentTenLname	HSStudentTenFname	2022
<input type="checkbox"/>	HSStudentThreeLname	HSStudentThreeFname	2022
<input type="checkbox"/>	HSStudentTwoLname	HSStudentTwoFname	2022
1 2			
Save			

# ADMIN GENERAL MANAGEMENT

**GAfutures**

Explore. Plan. Succeed.

Help

Your Name

Sign Out

General Search

Career Search



## HOW TO SEND MESSAGES



Getting Started



HOPE & Financial Aid



College Planning



Explore Careers



Resources



About Us



My GAfutures



My GAfutures - Admin (General Management) -

**Admin (General Management)**

SURFER/STARS

Create Account

Edit Account

Username/Password Recovery

Administrative Rights

Batch Accounts

Admin Review

Merge Accounts

Groups

Send Messages

Promote

Reports

Fields marked with \* are required.

Choose Message Sending Option \*

Select

Select

Individual

Groups

Institution(School)

Send a copy to me ☐

Type your message here(250 character limit) \*

Send Message



### Messages



1 minute ago

Deocreciano Draguetta

Message from GAfutures.

Sample email to all students and teachers. Welcome Back to School!!



Deocreciano Draguetta

deodraguetta@mafiasiciliana.com

Sample email to all students and teachers. Welcome Back to School!!



# ADMIN GENERAL MANAGEMENT

**GAfutures**

Explore. Plan. Succeed.

Help

Your Name

Sign Out

☒ General Search

☐ Career Search



## HOW TO PROMOTE ACCOUNTS



Getting Started

HOPE & Financial Aid

College Planning

Explore Careers

Resources

About Us

My GAfutures

My GAfutures - Admin (General Management) -

**Admin (General Management)**

SURFER/STARS

Create Account

Edit Account

Username/Password Recovery

Administrative Rights

Batch Accounts

Admin Review

Merge Accounts

Groups

Send Messages

Promote

Reports

Institution Type

Elementary School

Select District

Fulton County(660)

Promote From

Manning Oaks Elementary School(213)

☒ In-State Public ☐ In-State Private

Select District

Fulton County(660)

☒ In-State Public ☐ In-State Private

Select District

Fulton County(660)

Promote To

Renaissance Middle School(2477)

Enter High School Graduation Year \*

2022

Promote

- District Admin and GSFC-level users must select the "from" school
- GSFC-level staff have to also select the district
- Institution-level staff do not have to do this, it defaults to their institution
- Select the 'to' school
- GSFC-level staff have to select the district also
- Input the class grad year and click promote

# ADMIN GENERAL MANAGEMENT

**GAfutures**

Explore. Plan. Succeed.

Help

Your Name

Sign Out

● General Search

○ Career Search



## RUNNING REPORTS



Getting Started



HOPE & Financial Aid



College Planning



Explore Careers



Resources



About Us



My GAfutures



My GAfutures - Admin (General Management) -

**Admin (General Management)**

SURFER/STARS

Create Account

Edit Account

Username/Password Recovery

Administrative Rights

Batch Accounts

Admin Review

Merge Accounts

Groups

Send Messages

Promote

Reports

Student Reports

Group Reports

College Reports

Graduation Year:

Select Start Character:

Select ▼

Select End Character:

Select ▼

Run Report

Student Reports

Group Reports

College Reports

Select Report Type ▼

Select Report Type

Applications by Student

Application Status

# GAFUTURES

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Welcome HSAdminThreeFname HSAdmin  
Training High School

Sign Out

Help ?

● General Search  
● Career Search



Getting Started



HOPE & Financial Aid



College Planning



Explore Careers



Resources



About Us



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# CONTACT: GSFC



**770.724.9302**



**Gafutures@gsfc.org**



To promote and increase access to education  
beyond high school for Georgians.



To be the premier provider of student financial  
aid and educational services for Georgians.